

## Form 2. PNGO information template

(Note: Please keep the template within 10 pages and fill the template with appropriate information. While filling, please make sure that the given information is correct and that you have enough evidence to proof this. Incorrect information may cause disqualification of the applicant organisation at any stage of selection)

### 1. Organisational Profile

1.1	Name of organisation:		
1.2	Address head office, contact person and number/s:		
1.3	Type and Year of Registration, registration Number, approval authority ( please attach copy) :		
1.4	Major area of activities:		
1.5	Total annual turnover (based on last 3 years)		
	2020	2021	2022
1.6	Total annual turnover in FNS/PIP (if any):		
	2020	2021	2022
1.7	Total annual turnover in WASH (if any):		
	2020	2021	2022
1.9	Address of head and field office(s) in Burundi /region (please attach map):		
2.0	Mission, vision, objective and Governance (describe in brief according to your regulation)		
<b>2.</b>	<b>Organisation HR</b>		
2.1	Number of staff: Total Male/Female: Total head office/field office(s): <i>Please add latest organogram</i>		
2.2	Current staffs related to FNS/PIP: Current staffs related to WASH:		

### 3. Present working area

Name Province	Name of Communes	Number Collines	Type of project	Total beneficiary

(add more rows if necessary)

### 4. Accomplished projects (Last 05 years)

Name of project and major components/activities	Area	Year of activity, name of donor, total budget.

(add more rows if necessary)

### 5. Ongoing Projects

Name of project and major components/activities	Area	Year of activity, name of donor, total budget.

(add more row if necessary)

### 6. Experience on FNS , WASH and Entrepreneurship activities

	Yes/No	Description	How many?
People provided with education on sustainable farming practices and natural resource management (PIP)			
People provided with education on access to nutritious food & diet diversity			
People provided education on with hygiene			
Experience with GMP? Number of children measured (Height for Age and Weight for Age)			
Community Health Workers (CHWs) trained			
Safe drinking water sources or MUS installed or rehabilitated in community			
HH Latrines installed Paid by community or program?			
WASH and/or nutrition program in schools			
Latrines installed in schools			
Local Entrepreneurs trained on Sanitation Marketing			
Village Saving and Loan Associations (VSLA) established or trained			

Experience on Marketing of agricultural products, linkages / access to markets			
Other??			

**7. National Level Advocacy, Networking and knowledge management**

- Did your organisation perform/ organise National Level Advocacy, Networking and knowledge management activities on FNS/WASH/Entrepreneurship with last 3 years (please provide details)
- Does your organisation participate in forums/networks? please list the forums name and year of involvement)

**8. Monitoring and evaluation**

- Please outline your organisation’s monitoring and evaluation approach (Describe within half of an A4 page)
- Experience with mobile phone, GPS and other IT based monitoring systems

**9. Did your organisation discontinue any program / project implementation before the agreed program / project end date?**

(If yes, mention particulars)

**10. References from Donors**

(at least 2 recent donors, need to provide valid contact number to check references)

**Signature of authorized representative of the organisation as declaration that all the above information is correct and true:**

**Signature**

**Name and Designation**

**Place and Date:**